



Important Announcement!

5/30/06

FEMA Landlord Direct Payment Plan Offers Additional Lease Registration Options

Landlords Can Now Register Month-to-Month Leases, Accept New Tenants, and Renew Existing Leases

Month-to-month leases	Will Corporate Lodging Consultants pay for month-to-month leases?	Yes, as long as FEMA deems the tenant qualified for the Landlord Direct Payment Plan and the tenant is occupying the unit.
	How long will CLC pay for a qualified evacuee on a month-to-month lease?	CLC will pay on the lease until FEMA determines the tenant is no longer qualified for the plan. CLC will provide the landlord a 30-day notice once FEMA determines the tenant is disqualified.
	How do I register a month-to-month lease?	<p>A month-to-month lease is registered the same way as a longer-term lease, per the instructions for registering a lease above. For each month a month-to-month lease continues, landlords must extend the "lease end date" on CLC's Web site:</p> <ul style="list-style-type: none"> • Log on to www.corplodging.com/femadap • Enter your username and password • Click on Properties/Leases • Click on the name of the tenant you need to update • Scroll down to "Lease End Date" and enter the new date • Save changes <p>In order to ensure receipt of the following month's rent by the 5th day of that month, please extend the lease on CLC's Web site before the 22nd of the current month.</p>
New leases	Can I register a new lease with an evacuee?	Yes, as long as the tenant is qualified for the Landlord Direct Payment Plan and is not covered by the plan through a CLC payment agreement with another landlord.
	How will I know if an evacuee is registered for the Landlord Direct	If an evacuee has a lease with another landlord under the Landlord Direct Payment Plan, you will be notified when registering the evacuee on CLC's Web site. If you are

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	Payment Plan under another landlord?	registering the evacuee by mail or fax, you will be notified by the same method of communication through which you registered.
	What should I do if the evacuee is already registered for the Landlord Direct Payment Plan under another landlord?	<p>It is the evacuee's responsibility to notify the first landlord of his/her plans to vacate the unit. It is then that landlord's responsibility to indicate to CLC that tenant has vacated the unit.</p> <p>Once the first landlord communicates to CLC that the tenant has vacated the unit, the second landlord may register a new lease with the evacuee as long as they are still qualified for the Landlord Direct Payment Plan.</p> <p>CLC will not pay for two leases at the same time.</p>

For More Information:

Landlords	www.corplodging.com/femadap femahousing@corplodging.com 866-362-0742
Evacuees	www.fema.gov 800-621-3362

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